

To

**The Chairman,
M.T. College of Education,
V.P.O Kharhar, Distt. Jhajjar,**

Sir,

Sub: **Application for the post of.....**

Kindly inform to you that I have come to know from News Paper
“.....” **dated, 2026** there are some vacant posts of
..... in **M.T. COLLEGE OF EDUCATION, KHARHAR, DISTT.
JHAJJAR, Haryana.**

I want to offer my services for the above mentioned post I shall present myself
before the interview committee with all my original documents.

I shall be highly obliged if you inform me for the reputed post.

Yours faithfully,

Name
Address

Copy to: The Dean, “College Branch Maharishi Dayanand University” Rohtak
(Haryana) along with photocopies of documents.

Date:

To

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Maharishi Dayanad University,
Rohtak,Haryana**

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Copy To: The Chairman, M.T. College of Education, and VPO. Kharhar, Distt.
Jhajjar, Haryana-124501

Date: